

Memoranda of the
Certified Health Care Professions Commission

Tuesday, September 15, 2026 at 12:00 PM
Indiana Government Center
Conference Center, Conference Room C
402 West Washington Street
Indianapolis, Indiana, 46204

Governor Appointed Commission Members Present In-Person:

Kelly Parker, Registered Nurse, Term 9/1/25-8/31/29
Rebecca Bartle, Registered Nurse with Experience Training Nurse Aides, Term 9/1/25-8/31/29
James Sizemore, Nurse Aide/QMA/HHA, Term 9/1/25-8/31/29
Lisa Kelley, Consumer, Term 2/19/26-10/31/29
Janet Terrill, Registered Nurse, Term 9/1/2025 – 8/31/2029
Jill Dirbas, Health Facility Administrator, Term 9/1/2025 – 8/31/2029

Governor Appointed Commission Members Present Virtually:

Governor Appointed Commission Members Absent:

Shannon Harris, Nurse Aide/QMA/HHA, Term 9/1/25-8/31/29

Indiana Department of Health (IDOH) Staff Present:

Nicole Tipton, Division Director
Sara Caudell, Nurse Aide Training Supervisor
Arron Caquelin, Nurse Aide Training Surveyor
Michael Sheron, Registry Director

1. Call to Order and Establishment of Quorum

Meeting commenced at 12:00 PM by chairman, Rebecca Bartle. All appointed commission members were present in person to establish a quorum except Shannon Harris.

2. Adoption of the Agenda

A motion was made by Lisa Kelley and seconded by James Sizemore to approve the agenda as presented. Motion passed 6-0.

3. Adoption of the Memoranda

A motion was made by Jill Dirbas and seconded by Janet Terrill to approve adoption of the memoranda as presented. Motion passed 6-0.

4. Investigations for Commission Review

- a. In the Matter of the Certification of Brandi Franklin, CNA2401319, a motion for no *finding* of Neglect was made by Jill Dirbas seconded by Lisa Kelley. Motion passed 6-0.
- b. In the Matter of the Certification of Vishalini Singh, CNA2307981, a motion for no *finding* of Abuse was made by Kelly Parker and seconded by Lisa Kelley. Motion passed 6-0.

- c. In the Matter of the Certification of Crystal Swallows, HHA2506358, a motion for a *finding* of Misappropriation was made by James Sizemore and seconded by Janet Terrill. Motion passed 6-0.
- d. In the Matter of the Certification of Talisha Nichols, CNA2100364, a motion for a *finding* of Abuse was made by Kelly Parker and seconded by Jill Dirbas. Motion passed 6-0.
- e. In the Matter of the Certification of Elexis Trawick, HHA2302497, a motion for a *finding* of Abuse was made by James Sizemore and seconded by Lisa Kelley. Motion passed 6-0.
- f. In the Matter of the Certification of Alicia Budny, CNA0906121, a motion for a *finding* of Misappropriation was made by Jill Dirbas and seconded by Janet Terrill. Motion passed 6-0.
- g. In the Matter of the Certification of Mikalin Cockrell, CNA2200960, a motion for a *finding* of Misappropriation was made by James Sizemore and seconded by Janet Terrill. Motion passed 6-0.
- h. In the Matter of the Certification of Tashia Phoenix, CNA9610202, a motion for a *finding* of Abuse was made by James Sizemore and seconded by Janet Terrill. Motion passed 6-0.
- i. In the Matter of the Certification of Quanisha Lenoir, CNA1802585, a motion for a *finding* of Abuse was made by Kelly Parker and seconded by Lisa Kelley. Motion passed 6-0.
- j. In the Matter of the Certification of Jackie Bockover, HHA2405594, a motion for a *finding* of Misappropriation was made by Jill Dibras and seconded by James Sizemore. Motion passed 6-0.
- k. In the Matter of the Certification of Grace Foust, QMA2400776, CNA2303725, a motion for a *finding* of QMA Misconduct was made by Lisa Kelley and seconded by Kelly Parker. Motion passed 6-0.
- l. In the Matter of the Certification of Casey Papp CNA0201130, a motion for a *finding* of Misappropriation was made by James Sizemore and seconded by Janet Terrill. Motion passed 6-0.
- m. In the Matter of the Certification of Wesley Martin CNA1801262, a motion for a *finding* of Abuse was made by Janet Terrill and seconded by James Sizemore. Motion passed 6-0.
- n. In the Matter of the Certification of Joseph Messer CNA2201662, a motion for a *finding* of Misappropriation was made by Janet Terrill and seconded by Jill Dibras. Kelly Parker Recused. Motion passed 5-0.
- o. In the Matter of the Certification of Abigail Hammel CNA2306897, a motion for a *finding* of Abuse was made by James Sizemore and seconded by Jill Dibras. Motion passed 6-0.
- p. In the Matter of the Certification of Alexandria Reddoch CNA2205021, a motion for a *finding* of Neglect was made by Kelly Parker and seconded by Jill Dibras. Motion passed 6-0.
- q. In the Matter of the Certification of Seante Watkins CNA0907631, a motion for a *finding* of Abuse was made by Jill Dibras and seconded by Janet Terrill. Motion passed 6-0.
- r. In the Matter of the Certification of Amber Boyce CNA0401422, a motion for a *finding* of Abuse was made by James Sizemore and seconded by Janet Terrill. Motion passed 6-0.

5. Sub-Committee Reports

a. CNA Training (Rebecca, Janet, Jill)

No formal report. They have met and have reviewed the current curriculum and flagged items to discuss. IDOH sent out a feedback survey in the last newsletter requesting input. Survey is open until October 16, 2026. After the survey closes, the subcommittee will review the feedback.

b. Testing (Janet, Shannon)

- No formal update. Awaiting RCP data from ITCC. IDOH reported a training program reached out with a concern regarding the scenario on the exams being easily viewable for the students during the exam. IDOH has now adapted the scenario questions on the exams to be displayed alongside each corresponding question.

c. Inservice Audits (James, Rebecca)

- No update. IDOH is still exploring potential programs to assist with this issue.

6. Old Business

- a. Proposed IDOH Process: Train the Trainer Adult Education Waiver Request. Process was discussed, and IDOH will create a state form mock up for the next meeting for the commission to review. Approval tabled until the next meeting.

7. New Business

- a. CNA & QMA Standards
Process was discussed, and IDOH and the curriculum subcommittee will meet so feedback can be given. Approval tabled until the next meeting.

8. Adjournment

A motion was made by Jill Dirbas and seconded by James Sizemore to adjourn the meeting. Motion passed 6-0.